



## **WOKINGHAM BOROUGH COUNCIL**

A Meeting of the **LICENSING AND APPEALS HEARINGS  
SUB COMMITTEE** will be held virtually on  
**TUESDAY 1 JULY 2025 AT 10.00 AM**

A handwritten signature in black ink, appearing to read 'Susan Parsonage', written in a cursive style.

Susan Parsonage  
Chief Executive

Published on 23 June 2025

**Note:** Members of the public are welcome to attend the meeting or participate in the meeting virtually, in accordance with the Council's Constitution. If you wish to participate either in person or virtually via Microsoft Teams please contact Democratic Services: [Democratic.services@wokingham.gov.uk](mailto:Democratic.services@wokingham.gov.uk)

The meeting can also be watched live using the following link:  
<https://youtube.com/live/fzZxZ-n4i5c?feature=share>

This meeting will be filmed for inclusion on the Council's website. Please note that other people may film, record, tweet or blog from this meeting. The use of these images or recordings is not under the Council's control.

<b>Our Vision</b>
<b><i>A great place to live, learn, work and grow and a great place to do business</i></b>
<b>Enriching Lives</b>
<ul style="list-style-type: none"> <li>• Champion excellent education and enable our children and young people to achieve their full potential, regardless of their background.</li> <li>• Support our residents to lead happy, healthy lives and provide access to good leisure facilities to enable healthy choices for everyone.</li> <li>• Engage and empower our communities through arts and culture and create a sense of identity for the Borough which people feel part of.</li> <li>• Support growth in our local economy and help to build business.</li> </ul>
<b>Providing Safe and Strong Communities</b>
<ul style="list-style-type: none"> <li>• Protect and safeguard our children, young and vulnerable people.</li> <li>• Offer quality care and support, at the right time, to reduce the need for long term care.</li> <li>• Nurture our communities: enabling them to thrive and families to flourish.</li> <li>• Ensure our Borough and communities remain safe for all.</li> </ul>
<b>Enjoying a Clean and Green Borough</b>
<ul style="list-style-type: none"> <li>• Play as full a role as possible to achieve a carbon neutral Borough, sustainable for the future.</li> <li>• Protect our Borough, keep it clean and enhance our green areas for people to enjoy.</li> <li>• Reduce our waste, promote re-use, increase recycling and improve biodiversity.</li> <li>• Connect our parks and open spaces with green cycleways.</li> </ul>
<b>Delivering the Right Homes in the Right Places</b>
<ul style="list-style-type: none"> <li>• Offer quality, affordable, sustainable homes fit for the future.</li> <li>• Ensure the right infrastructure is in place, early, to support and enable our Borough to grow.</li> <li>• Protect our unique places and preserve our natural environment.</li> <li>• Help with your housing needs and support people, where it is needed most, to live independently in their own homes.</li> </ul>
<b>Keeping the Borough Moving</b>
<ul style="list-style-type: none"> <li>• Maintain and improve our roads, footpaths and cycleways.</li> <li>• Tackle traffic congestion and minimise delays and disruptions.</li> <li>• Enable safe and sustainable travel around the Borough with good transport infrastructure.</li> <li>• Promote healthy alternative travel options and support our partners in offering affordable, accessible public transport with good transport links.</li> </ul>
<b>Changing the Way We Work for You</b>
<ul style="list-style-type: none"> <li>• Be relentlessly customer focussed.</li> <li>• Work with our partners to provide efficient, effective, joined up services which are focussed around our customers.</li> <li>• Communicate better with customers, owning issues, updating on progress and responding appropriately as well as promoting what is happening in our Borough.</li> <li>• Drive innovative, digital ways of working that will connect our communities, businesses and customers to our services in a way that suits their needs.</li> </ul>
<b>Be the Best We Can Be</b>
<ul style="list-style-type: none"> <li>• Be an organisation that values and invests in all our colleagues and is seen as an employer of choice.</li> <li>• Embed a culture that supports ambition, promotes empowerment and develops new ways of working.</li> <li>• Use our governance and scrutiny structures to support a learning and continuous improvement approach to the way we do business.</li> <li>• Be a commercial council that is innovative, whilst being inclusive, in its approach with a clear focus on being financially resilient.</li> <li>• Maximise opportunities to secure funding and investment for the Borough.</li> <li>• Establish a renewed vision for the Borough with clear aspirations.</li> </ul>

## MEMBERSHIP OF THE LICENSING AND APPEALS HEARINGS SUB COMMITTEE

### Councillors

Basit Alvi

Jackie Rance

Beth Rowland

ITEM NO.	WARD	SUBJECT	PAGE NO.
Order of procedure			5 - 6
1.		<b>ELECTION OF CHAIR</b> To elect a Chair for the meeting.	
2.		<b>DECLARATION OF INTEREST</b> To receive any declarations of interest.	
3.	Twyford, Ruscombe & Hurst	<b>APPLICATION FOR THE GRANT OF A NEW PREMISES LICENCE UNDER S17 LICENSING ACT 2003 AT DINTON PASTURES COUNTRY PARK</b> To receive and consider the Officer's report in relation to the above application.	7 - 52

### CONTACT OFFICER

**Luciane Bowker**

**Tel**

**Email**

**Postal Address**

Democratic and Electoral Services Specialist

0118 237 8118

luciane.bowker@wokingham.gov.uk

Shute End, Wokingham, RG40 1BN

This page is intentionally left blank

## HEARING PROCEDURE – APPLICATION FOR THE GRANT OF A NEW PREMISES LICENCE

1. Sub-Committee to elect a Chair for this Hearing only.
2. Chair to welcome all Parties and introduce the Members of the Sub-Committee.
3. Chair to ask Sub-Committee if they have any interests to declare.
4. Chair of Sub-Committee to outline procedure and reaffirm that only information relevant to representations can be considered and that such information must be relevant to the Licensing Objectives. Chair to confirm that all parties understand this. The four Licensing Objectives are:
  - The Prevention of Crime and Disorder;
  - Public Safety;
  - The Prevention of Public Nuisance; and
  - The Protection of Children from Harm.
5. The Licensing Officer will introduce the Hearing report and update the Sub-Committee on any developments following publication of the report whenever required.
6. The Applicant to present application, including any witnesses. All parties will be given equal time to put their case.
7. Responsible Authorities that have made representations and any Interested Parties that have made representations may, with the permission of the Sub-Committee, question the Applicant and witnesses.
8. Each Responsible Authority that has made representations to present their representations including any witnesses. All parties will be given equal time to put their case.
9. The Applicant may ask questions of each Responsible Authority if permitted to do so by the Sub-Committee, but will, in any event, be given the opportunity to respond to comments made by other parties at the end of the Hearing.
10. Any Interested Parties that have made representations to present their representations including any witnesses. All parties will be given equal time to put their case.
11. The Applicant may ask questions of each Interested Party if permitted to do so by the Sub-Committee.
12. The Sub-Committee can question any Party at any stage.
13. In order to facilitate effective Hearings, Interested Parties making similar representations will be asked to nominate a spokesman to present their representations. At the conclusion of a spokesman's representation, the Chairman will ask the other Interested Parties if they have any other points to raise.
14. Questions by the Sub-Committee and, when permitted, by the Applicant, will be directed to the nominated spokesman in the first instance.
15. The Applicant will be given the opportunity to respond to comments made.
16. After hearing the application and all representations, the Sub-Committee will ask any further questions of any party that it may have.
17. The Chair will ask all parties if they have any further relevant points that have not been covered in the Hearing and to give a brief summary of their evidence and information with the Applicant going last in order.
18. All parties other than the Sub-Committee and support staff from Wokingham Borough Council's Legal and Democratic Services team to leave the Hearing.
19. The Sub-Committee shall determine the application. The decision will be notified in writing to all parties after the Sub-Committee has reached its decision.

This page is intentionally left blank

## Agenda Item 3.

TITLE	Application for the Grant of a New Premises Licence Under S17 Licensing Act 2003 at Dinton Pastures Country Park
-------	--

**FOR CONSIDERATION BY** Sub-Committee of the Licensing and Appeals  
Committee on 1 July 2025

**WARD** Twyford, Ruscombe & Hurst Ward

**LEAD OFFICER** Keiran Hinchliffe – Service Manager – Licensing

## PURPOSE OF REPORT

Members are requested to determine the application for a new premises licence in accordance with S18(4) of the Licensing Act 2003, having regard to the representations received and the requirement to promote the four licensing objectives.

The purpose of this report is to provide the relevant information for the Sub-Committee to consider and determine the application from Wokingham Borough Council for a new premises licence at Dinton Pastures Country Park, Davis Street, Hurst

## DETERMINATION OF THE APPLICATION

The following options are open to the Licensing and Appeals Sub-Committee

- (i) To grant the application in full and on the terms and conditions contained within the application to include any applicable mandatory conditions;
- (ii) To grant the application as above, modified to such an extent as considered appropriate to satisfy any relevant representations and promote the licensing objectives; or
- (iii) To reject the application.

<b>Appendix A</b>	Application for a new premises licence.
<b>Appendix B</b>	Photographs of blue site notices and newspaper advert.
<b>Appendix C</b>	Representation from Public Health and applicant response.
<b>Appendix D</b>	Representation from other persons.

## **1.0 APPLICATION**

**1.1** An authorisation is required in respect of any premises where it is intended to conduct one or more of the four licensable activities, these being:

- The sale of alcohol
- The supply of alcohol (in respect of a club)
- Regulated entertainment
- The provision of late-night refreshment

**1.2** This application was submitted by Wokingham Borough Council in respect of:

Dinton Pastures Country Park, Davis Street, Hurst.

**1.3** The applicant has applied for the following hours:

### **Plays**

10:00hrs to 23:00hrs Monday to Sunday

### **Films**

10:00hrs to 23:00hrs Monday to Sunday

### **Live Music**

10:00hrs to 23:00hrs Monday to Sunday

### **Recorded Music**

10:00hrs to 23:00hrs Monday to Sunday

### **Dance**

10:00hrs to 23:00hrs Monday to Sunday

### **Supply of alcohol (on- and off-sales)**

10:00hrs to 23:00hrs Monday to Sunday

### **Opening hours**

06:00hrs to 23:00hrs Monday to Sunday

**1.4** The application has been properly made and all procedures correctly followed. The application has been attached as **Appendix A**. Photographs of the blue notices in place and copy of newspaper advert are attached as **Appendix B**.

## **2.0 BACKGROUND AND HISTORY OF PREMISES**

- 2.1** The premises is a 350-acre country park, with cafes and an activity centre, used for public enjoyment; commercial and private functions; and large-scale events and festivals.

## **3.0 OPERATING SCHEDULE**

- 3.1** The operating schedule is completed by the applicant and contains additional measures to illustrate how they propose to promote the four licensing objectives as required by provision of the Licensing Act 2003. The applicant proposes the following measures, which will be attached as conditions to any licence as may be granted:

### **General**

- 1.** Personal licence holder or designated premises supervisor on the premises at all times with sufficient numbers of staff on the premises to cover longer hours & busy times when entertainment is provided.
- 2.** Regular training of staff.
- 3.** For all events with over 999 people in attendance, an event safety management plan, traffic management plan, noise management plan, and security plan shall be submitted to the Wokingham Safety Advisory Group three months in advance of the event.

### **Prevention of Crime and Disorder**

- 4.** Plastic cups and bottles will be used externally.
- 5.** Request photographic identification to control underage drinking.
- 6.** Car park patrol.

### **Public Safety**

- 7.** Portable appliance testing (PAT).
- 8.** Up to date health & safety policy & risk assessments.
- 9.** Employers and public liability insurance in place. Employers and public liability insurance obtained for onsite suppliers.
- 10.** Sufficient lighting internally & externally.
- 11.** Regular fire checks and servicing of fire detection and extinguishing equipment.
- 12.** Emergency procedures in place.

13. Designated smoking/non-smoking areas.

14. Good housekeeping procedures in place.

#### **Prevention of Public Nuisance**

15. Restrict the hours of outside entertainment.

16. Have speakers facing away from residential areas and external walls.

17. Have signage in place asking people to leave quietly.

18. Make regular sound checks inside & outside of the premises.

19. Ensure the entertainers are aware of any noise restrictions placed on them prior to commencement

#### **Protection of Children from Harm**

20. Regular safeguarding training with team members.

21. DBS checks for any employees or onsite suppliers who will be in contact with children.

22. Risk assessments up to date surrounding use of play/activity equipment and water sports.

### **4.0 CONSULTATION**

4.1 The responsible authorities included in consultation are Thames Valley Police, Royal Berkshire Fire & Rescue, Environmental Health, Trading Standards, Public Health, Local Planning Authority, Local Safeguarding Children Board, and Home Office Immigration Enforcement.

4.2 One representation was received from Public Health requesting details of the premises' Challenge 25 policy. However, following a response from the applicant, the representation was subsequently withdrawn. (**Appendix C**).

4.3 There has also been one representation against the application from an other person, with concerns over noise nuisance; antisocial behaviour; traffic congestion; and intrusion onto private property. (**Appendix D**).

4.4 Those that have made a representation have been informed of the time and date of the Licensing and Appeals Sub-Committee hearing and have been informed of their right to attend.

## **5.0 LEGAL CONSIDERATIONS**

- 5.1** Conditions may only be attached to a premises licence where they are deemed appropriate for the promotion of the licensing objectives. They must be proportionate and not duplicate any existing provisions contained in other legislation. The justification behind a refusal or the attachment of conditions must be given to the applicant.
- 5.2** The Sub-Committee is advised that any findings on any issues of fact should be on the balance of probabilities and any decision should be based on the individual merits of the application.
- 5.3** The Sub-Committee, in arriving at its decision, must have regard to relevant provisions of national guidance and its own statement of licensing policy and reasons should be given for any departure.
- 5.4** There is a right of appeal to the Magistrates Court within 21 days from the date the applicant is notified of the decision of the Licensing Sub-Committee

### **List of Background Papers**

[Statement of Licensing Policy 2024 - 23 January 2024.pdf \(moderngov.co.uk\)](#) (2024)  
[Revised guidance issued under section 182 of Licensing Act 2003 - GOV.UK \(www.gov.uk\)](#) (2023)

<b>Contact:</b> Alec Coomber, Licensing Officer	<b>Service:</b> Enforcement & Safety Service
<b>Telephone No:</b> 07562 169206	<b>Email:</b> <a href="mailto:alec.coomber@wokingham.gov.uk">alec.coomber@wokingham.gov.uk</a>
<b>Date:</b> 13 June 2025	<b>Version No.</b> 2

This page is intentionally left blank

## Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **Wokingham Borough Council**

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

#### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description <b>Dinton Pastures Country Park</b> <b>Davis Street</b> <b>Hurst</b>			
<b>Post town</b>		<b>Postcode</b>	

Telephone number at premises (if any)	<b>01182378095</b>
Non-domestic rateable value of premises	<b>£</b>

#### Part 2 - Applicant details

Please state whether you are applying for a premises licence as

**Please tick as appropriate**

- |  |                                     |                             |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals *                    | <input type="checkbox"/>            | please complete section (A) |
| b) a person other than an individual *               |                                     |                             |
| i as a limited company/limited liability partnership | <input checked="" type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability)   | <input type="checkbox"/>            | please complete section (B) |
| iii as an unincorporated association or              | <input type="checkbox"/>            | please complete section (B) |
| iv other (for example a statutory corporation)       | <input type="checkbox"/>            | please complete section (B) |
| c) a recognised club                                 | <input type="checkbox"/>            | please complete section (B) |
| d) a charity   | <input type="checkbox"/>            | please complete section (B) |

- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☐

I am making the application pursuant to a  
 statutory function or ☐  
 a function discharged by virtue of Her Majesty's prerogative ☐

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>			I am 18 years old or over <input type="checkbox"/> Please tick yes		
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>			I am 18 years old or over <input type="checkbox"/> Please tick yes		
<b>Nationality</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name Wokingham Borough Council
Address Shute End Wokingham Berkshire RG40 1BN
Registered number (where applicable)  <b>GB 200351435</b>
Description of applicant (for example, partnership, company, unincorporated association etc.) Company for premises of Dinton pastures Country Park

Telephone number (if any)
E-mail address (optional)

### Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
0	1	0
4	2	0
2	5	

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

<p>Please give a general description of the premises (please read guidance note 1)</p> <p>Dinton Pastures Country Park is a location of 350 acres of parkland, lakes and woodland which is used for the general public to enjoy but also for a commercial Meetings and Events function. Events from 30 for a family BBQ to 10,000 for a music festival take place on its grounds and the license application is for such events. Alcohol will be sold and consumed on the premises. Live music, entertainment and dancing activities take place, public and private exhibitions, fun fairs, food festivals etc. Alcohol &amp; food is not sold to be taken off the premises. For all events with over 999 people in attendance, an event safety management plan, traffic management plan, and noise management plan, shall be submitted to the Wokingham Safety Advisory Group.</p>
---

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

10000
-------

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- |   |                                     |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A)  | <input checked="" type="checkbox"/> |
| b) films (if ticking yes, fill in box B)  | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C)   | <input type="checkbox"/>            |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)  | <input type="checkbox"/>            |
| e) live music (if ticking yes, fill in box E)   | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F)   | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G)  | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/>            |

**Provision of late night refreshment** (if ticking yes, fill in box I)

☐

**Supply of alcohol** (if ticking yes, fill in box J)

☐

**In all cases complete boxes K, L and M**

# A

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	1 0	23:00	<b><u>Please give further details here</u></b> (please read guidance note 4) Plays will not be on a regular basis but will be adhoc event days / evenings planned in to the Events Calendar, or should a private group wish to hire the grounds for a performance		
Tue	10:00	23:00			
Wed	10:00	23:00	<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)		
Thur	10:00	23:00			
Fri	10:00	23:00	<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	10:00	23:00			
Sun	10:00	23:00			

## B

<b>Films</b> Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4) We work with an external provider for outdoor cinemas who provide the film license, they rent the land from us to provide films for the public. Food & Beverage sales will take place at these events for the public.		
Mon	1 0	23:00			
Tue	10:00	23:00	<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Wed	10:00	23:00			
Thur	10:00	23:00	<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri	10:00	23:00			
Sat	10:00	23:00			
Sun	10:00	23:00			

# C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Wed			
Thur			
Fri			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Sat			
Sun			

# D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Thur					
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

# E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	1 0	23:00	<b><u>Please give further details here</u></b> (please read guidance note 4) External concerts, festivals and entertainment for both corporate and social group events. As well as indoor bands for weddings, dinners, parties etc		
Tue	10:00	23:00			
Wed	10:00	23:00	<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 5)		
Thur	10:00	23:00			
Fri	10:00	23:00	<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	10:00	23:00			
Sun	10:00	23:00			

# F

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4) External concerts, festivals and entertainment for both corporate and social group events. As well as indoor discos for weddings, dinners, parties etc		
Mon	1 0	23:00			
Tue	10:00	23:00	<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 5)		
Wed	10:00	23:00			
Thur	10:00	23:00	<b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri	10:00	23:00			
Sat	10:00	23:00			
Sun	10:00	23:00			

# G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	1 0	23:00	<b><u>Please give further details here</u></b> (please read guidance note 4) External concerts, festivals and entertainment for both corporate and social group events. As well as indoor dance shows for weddings, dinners, parties etc		
Tue	10:00	23:00			
Wed	10:00	23:00	<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)		
Thur	10:00	23:00			
Fri	10:00	23:00	<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	10:00	23:00			
Sun	10:00	23:00			

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

# I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	1 0	23:00	<b>Please give further details here</b> (please read guidance note 4) Late night use of Coffee House and Coffee Deck as well as provisions within the parkland such as food trucks and mobile bars		
Tue	10:00	23:00			
Wed	10:00	23:00	<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)		
Thur	10:00	23:00			
Fri	10:00	23:00	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	10:00	23:00			
Sun	10:00	23:00			

# J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)		
Mon	1 0	23:00			
Tue	10:00	23:00			
Wed	10:00	23:00			
Thur	10:00	23:00			
Fri	10:00	23:00			
Sat	10:00	23:00			
Sun	10:00	23:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

<b>Name</b> Andrew Mckie	
<b>Date of birth</b> [REDACTED]	
<b>Address</b> [REDACTED]	
<b>Postcode</b> [REDACTED]	
<b>Personal licence number (if known)</b> [REDACTED]	
<b>Issuing licensing authority (if known)</b> [REDACTED]	

## K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 9).

N/A

## L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b><u>State any seasonal variations</u></b> (please read guidance note 5) Gate closes at 22:00 but events are allowed to run up until 23:00 if land hire / room hire contract in place
Day	Start	Finish	<b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)
Mon	06:00	23:00	
Tue	06:00	23:00	
Wed	06:00	23:00	
Thur	06:00	23:00	
Fri	06:00	23:00	
Sat	06:00	23:00	
Sun	06:00	23:00	

## M

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

For events above 500 people, the event organiser is responsible for arranging security to be onsite at the event.  
Personal Licence holder or Designated Premises Supervisor on the premises at all times, sufficient number of staff on the premises to cover longer hours & busy times when entertainment is provided; regular training of staff.

**b) The prevention of crime and disorder**

Plastic cups & bottles used externally; request photographic identification to control underage drinking, car park patrol.

**c) Public safety**

PAT testing (portable electrical appliance testing); up to date health & safety policy & risk assessments; employers & public liability insurance in place; employers & public liability insurance obtained for onsite suppliers; sufficient lighting internally & externally; regular fire checks & servicing of fire detection & extinguishing equipment; emergency procedures in place; designated smoking/non-smoking areas; good housekeeping procedures in place

**d) The prevention of public nuisance**

Restrict the hours of outside entertainment, have speakers facing away from residential areas, have signage in place asking people to leave quietly, make regular sound checks inside & outside of the premises, position speakers away from external walls, ensure the entertainers are aware of any noise restrictions placed on them prior to commencement.

**e) The protection of children from harm**

Regular safeguarding training with team members  
DBS checks for any employees or onsite suppliers who will be in contact with children  
Risk assessments up to date surrounding use of play / activity equipment and water sports.

**Checklist:****Please tick to indicate agreement**

- I have made or enclosed payment of the fee. ☐
- I have enclosed the plan of the premises. ☐
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☐
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☐
- I understand that I must now advertise my application. ☐
- I understand that if I do not comply with the above requirements my application will be rejected. ☐
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). ☐


**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"><li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li><li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or</li></ul>
--------------------	---

	her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	
Capacity	Sales & Events Manager for Wokingham Borough Council

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Dinton Activity Centre Sandford Lane Hurst			
Post town	Wokingham	Postcode	RG10 0SU
Telephone number (if any)	01182378095		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) gemma.wilford@wokingham.gov.uk			

## Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and

(b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
  9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
  10. Please list here steps you will take to promote all four licensing objectives together.
  11. The application form must be signed.
  12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
  13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
  14. This is the address which we shall use to correspond with you about this application.

**15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,

- (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
- (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
- (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

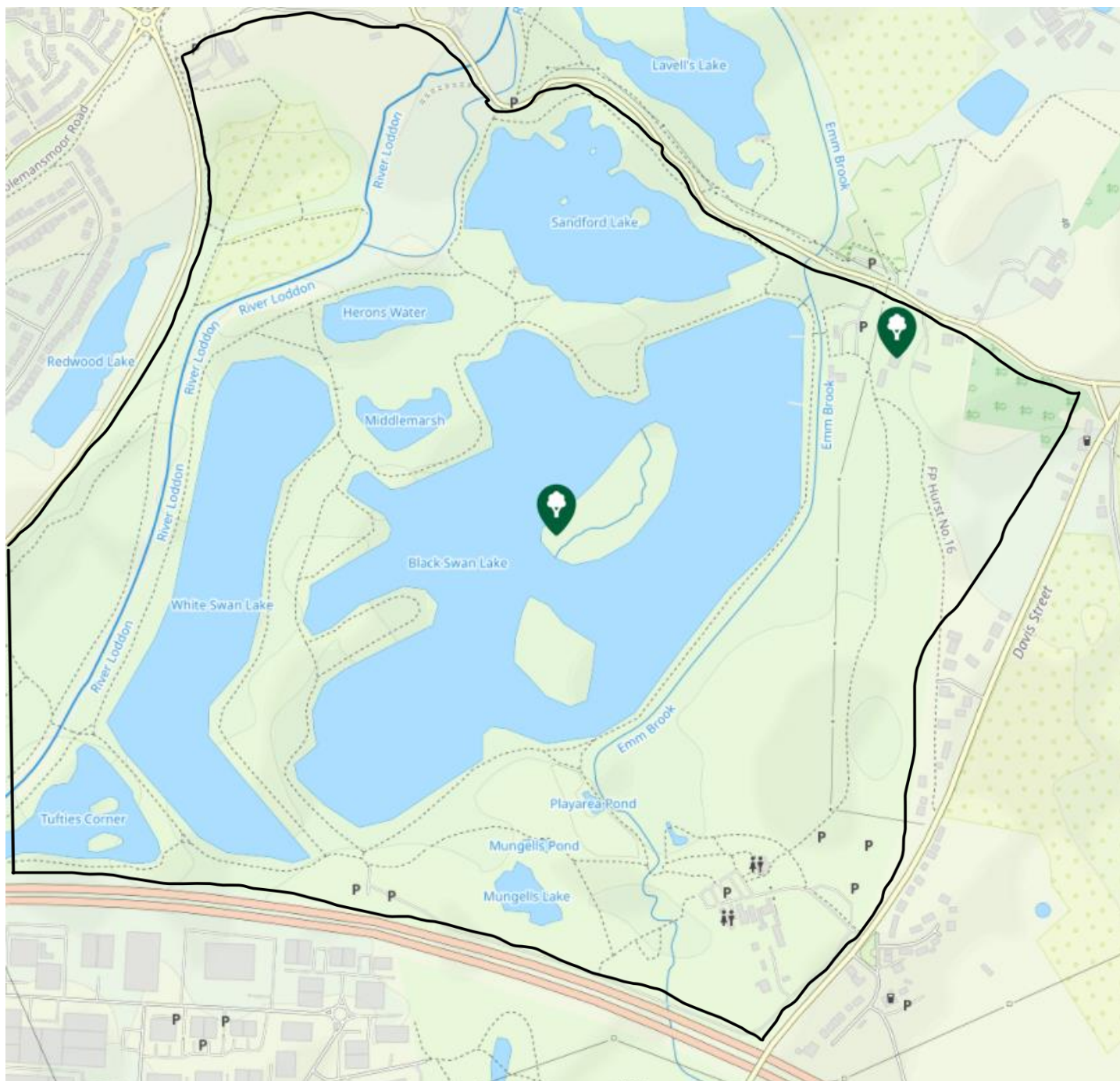
### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

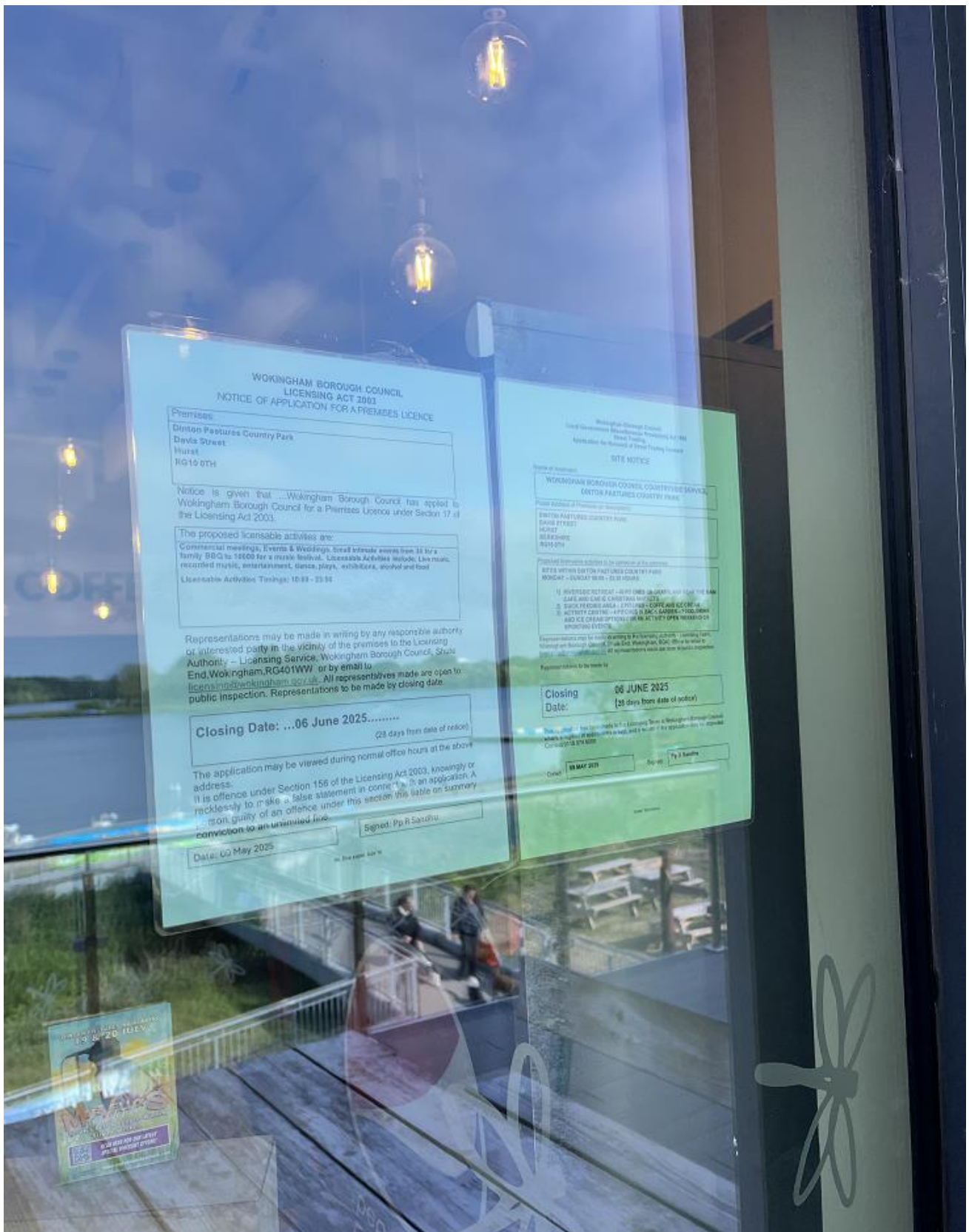
To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.



This page is intentionally left blank







12 May 2025 15:12



## Publication: 8 May 2025

**WOKINGHAM BOROUGH COUNCIL  
LICENSING ACT 2003  
NOTICE OF APPLICATION FOR A  
PREMISES LICENCE  
NEWSPAPER NOTICE**

Wokingham Borough Council, of Dinton Pastures Country Park, Davis Street, Hurst, RG10 0TH proposes to carry out the following licensable activities at the above premises:

**Commercial meetings, Events & Weddings.  
Small intimate events from 30 for a family  
BBQ to 5000 for a music festival, working  
within our current parameters as a Country  
Park.**

Representations may be made in writing by any responsible authority or interested party in the vicinity of the premises to the Licensing Authority – Licensing Service, Wokingham Borough Council, Shute End, Wokingham, RG40 1WW or by email to [licensing@wokingham.gov.uk](mailto:licensing@wokingham.gov.uk). All representations made are open to public inspection.

Representations to be made by closing date.

Representations to be made by: **6th June 2025**

The application may be viewed during normal office hours at the above address. It is an offence under Section 158 of the Licensing Act 2003, knowingly or recklessly to make a false statement in connection with an application. A person guilty of an offence under this section is liable on summary conviction to an unlimited fine.

Dated: 8th May 2025

**17x2**

This page is intentionally left blank

**From:** Ana Thompson <Ana.Thompson@wokingham.gov.uk>  
**Sent:** 02 June 2025 10:43 AM  
**To:** Alec Coomber <Alec.Coomber@wokingham.gov.uk>  
**Subject:** RE: NOTIFICATION OF APPLICATION FOR NEW PREMISES LICENCE - (PR0553)  
Dinton Pastures Country Park, Davis Street, Hurst

Good morning Alec,

This is satisfactory, thank you. No further comments from me.

Best wishes,  
Ana

**From:** Alec Coomber <[Alec.Coomber@wokingham.gov.uk](mailto:Alec.Coomber@wokingham.gov.uk)>  
**Sent:** 02 June 2025 10:35  
**To:** Ana Thompson <[Ana.Thompson@wokingham.gov.uk](mailto:Ana.Thompson@wokingham.gov.uk)>  
**Subject:** RE: NOTIFICATION OF APPLICATION FOR NEW PREMISES LICENCE - (PR0553)  
Dinton Pastures Country Park, Davis Street, Hurst

Good morning Ana

Please see below from the applicants at Dinton Pastures:

*All staff who are serving alcohol undertake training on a 6 monthly basis regarding the Challenge 25 policies. This is signed off by management and held on file for auditing purposes. Challenge 25 Posters are displayed at the serving areas during events.*

*Staff are aware that relevant ID for verification must be from one of the following:*

**A valid Passport**

**A valid photo drivers' licence**

**A "Pass" approved card from the national Proof of Age Standards Scheme**

**A British Military ID Card**

**A National Identity Card**

*Only **Original Documents** can be accepted - photocopies, photographs or **Phone Apps** and out of date passports are **not acceptable***

*If the customer cannot produce acceptable ID, they refuse the sale of alcohol and this is recorded by the staff member and reported to the management.*

Please let me know if that satisfies you.

Thanks

Kind regards,

**Alec Coomber**

**Licensing Officer**

Enforcement & Safety

Wokingham Borough Council

**Email:** [alec.coomber@wokingham.gov.uk](mailto:alec.coomber@wokingham.gov.uk) **Tel:** 0118 974 6000

Wokingham Borough - a great place to live, learn, work & grow and a great place to do business

Website: [www.wokingham.gov.uk](http://www.wokingham.gov.uk)



**From:** Ana Thompson <[Ana.Thompson@wokingham.gov.uk](mailto:Ana.Thompson@wokingham.gov.uk)>

**Sent:** 22 May 2025 16:01

**To:** Licensing <[licensing@wokingham.gov.uk](mailto:licensing@wokingham.gov.uk)>

**Subject:** RE: NOTIFICATION OF APPLICATION FOR NEW PREMISES LICENCE - (PR0553)  
Dinton Pastures Country Park, Davis Street, Hurst

I'd like to see reassurance in the documentation that the Challenge 25 policy will be followed.

Best wishes,  
Ana

This page is intentionally left blank

**From:** Jean Pierre Kloppers < >

**Sent:** 06 June 2025 09:56

**To:** Licensing <[licensing@wokingham.gov.uk](mailto:licensing@wokingham.gov.uk)>

**Subject:** Objection to Premises Licence Application – Dinton Pastures Country Park, Davis Street, Hurst, RG10 0TH

Jean Pierre Kloppers

---

---

---

---

RG10 0TH

Phone number:

Date: 6 June 2025

To: Licensing Service Wokingham Borough Council Shute End Wokingham RG40 1BN

**Subject: Objection to Premises Licence Application – Dinton Pastures Country Park, Davis Street, Hurst, RG10 0TH**

Dear Sir/Madam,

I am writing to formally object to the application for a Premises Licence submitted by Wokingham Borough Council for Dinton Pastures Country Park, Davis Street, Hurst, RG10 0TH, as advertised with a closing date for representations of 06 June 2025.

My property is located within the boundaries of Dinton Pastures Country Park, and as such, my household will be directly and significantly affected by the proposed licensable activities.

My objection is based on the likely adverse impact on the licensing objectives, primarily:

#### **1. The Prevention of Public Nuisance:**

- **Noise Nuisance:** The application seeks to permit a wide range of activities, including "Live music, recorded music, entertainment, dance, plays, exhibitions" for events ranging from "a family BBQ to 1000+ for a music festival," with proposed timings extending until 23:00. Given the location of my home within the park, the noise generated from amplified music (both live and recorded), performances, and large gatherings of people would inevitably lead to significant noise nuisance. This would detrimentally affect the peaceful enjoyment of my home, particularly during evenings and weekends when residents expect a degree of tranquillity. The potential for noise from large festivals, as explicitly mentioned in the application, is especially concerning.

- **General Disturbance:** The scale and variety of proposed events, including those with alcohol and food, are likely to lead to increased levels of general disturbance beyond just noise, impacting the amenity of residents living within the park.

## **2. Public Safety and The Prevention of Public Nuisance (related to Traffic):**

- **Increased Traffic Congestion:** The application for events accommodating "1000+ for a music festival" and other large commercial gatherings will inevitably lead to a substantial increase in vehicle movements into, out of, and potentially within Dinton Pastures Country Park. As a resident inside the park, I am deeply concerned about the impact on access to my home, road safety within the park, and the overall congestion on local access roads, particularly Davis Street and others leading to the park.
- **Parking Issues:** While the park has parking, large-scale events often lead to overspill parking in inappropriate areas, potentially obstructing residential access or damaging verges and parkland, contributing to public nuisance.
- **Increased Risk:** Higher volumes of traffic, especially during event entry and exit times, combined with pedestrians, could increase the risk to public safety for those living in and using the park.

## **3. The Prevention of Crime and Disorder & The Protection of Children from Harm:**

- **Risk to Home, Children, and Animals:** Our home and garden are located within the park and are easily accessible, with no formal barrier preventing people from wandering onto our private property from the main park grounds. The proposal to host events at night, particularly large-scale events where alcohol is served until 23:00, presents a direct threat to the safety and security of our home and family.
- The presence of large numbers of people consuming alcohol in the hours of darkness significantly increases the likelihood of individuals becoming lost, disoriented, or intentionally trespassing onto our property. This could compromise the safety of our children and pets, who could encounter intoxicated strangers in our garden. Furthermore, it creates a direct risk of anti-social behaviour, property damage, and a general loss of security for our home. This is a clear failure to uphold the objectives of preventing crime and disorder and protecting children from harm.

The application details a broad range of "Commercial meetings, Events & Weddings" and licensable activities daily from 10:00 to 23:00. The sheer scope and intensity of these potential activities, especially large-scale festivals and events with amplified music and late finishes, are incompatible with the peaceful residential environment that currently exists for those of us living within Dinton Pastures.

While I understand the desire to utilise the park's facilities, this must not be at the expense of the health, wellbeing, and amenity of local residents whose homes are uniquely situated within the park itself. The current application, in its proposed form, does not offer adequate

protection against the public nuisance, risks to child safety, and potential for crime and disorder that will arise.

Therefore, I urge the Licensing Authority to carefully consider the detrimental impact these proposals will have on residents living within Dinton Pastures Country Park and to refuse this application. Alternatively, should the council be minded to grant a licence, I would request that stringent conditions be applied to mitigate the concerns raised, specifically regarding:

- Strict limits on the number and scale of large events, particularly those involving amplified music.
- Earlier finishing times for events involving amplified music and alcohol.
- A robust noise management plan, including defined noise limits at residential properties within the park.
- A comprehensive traffic management plan for all large events, addressing access for residents.
- A mandatory security plan that includes measures, such as fencing and stewarding, to prevent attendees from accessing residential properties within the park.

Thank you for considering my objection. I would be grateful if you could keep me informed about the progress of this application.

Yours faithfully,

Jean Pierre Kloppers

This page is intentionally left blank